

St. Francis of Assis Finance Council Minutes
Thursday, November 29, 2018

Present: Rick Fink, Steve Knoploh, Elaine Reicks, Holly Streeter, Kurt Wood, Kari Yauk, Maureen Johnson (SJWC Business Manager), & Cindy Jacob (recorder).

Absent: Fr. Komboh, Gary Brownell, Sue Frey, & Bonnie West.

I. Opening Prayer: Kurt Wood led the "Our Father".

II. Approval of Agenda: Kari Yauk motioned to approve the agenda as amended with 2 topics added, seconded by Elaine Reicks, motion carried.

III. Approval of Minutes: Elaine Reicks motioned to approve the minutes as amended with a date change, seconded by Rick Fink, motion carried.

IV. Parish Finance Report: Maureen Johnson gave the finance report. Kari Yauk motioned to approve the finance report, seconded by Rick Fink, motion carried.

- A. Roof Account Procedure: A motion was made by Steve Knoploh that once the roof account reaches \$1,000, a payment on the loan is to be made on the loan. Seconded by Rick Fink, motion carried.

V. Cluster Reports:

A. Cluster Pastoral Council- Kari Yauk reporting. Topics discussed at the October 25th meeting: Faith Formation, Social Justice, the Welcoming Brochure, Cluster survey, check signing and Mass rotation. Maureen Johnson reported that the Welcoming Brochures have been printed and will soon be distributed in the bulletins. A supply of brochures will be available in the back of each church for anyone looking to become parishioners. There are some Cluster members who misunderstood the Mass rotation schedule. Only the day of the week rotates, Mass times do not rotate.

B. Faith Formation – Holly Streeter reporting. All Faith Formation classes in the Cluster received new books at the beginning of the 2018-2019 school year. Catechists at SFA are very happy with them. Students continue going to Maple Crest once a month for Bingo as their service project. Catechetical Sunday was September 16th. Catechists from SFA were blessed during Mass. A Cluster Youth Rally with featured speaker John Derryberry, was held November 10th. First Reconciliation will be Sunday, December 2nd at St. Francis; and the SFA Christmas Program is Wednesday, December 19th with a Dessert Bar following the program.

C. Cluster Liturgy: Maureen Johnson reporting. The Cluster All Saints Day celebration, on Thursday, November 1st was evaluated and good attendance reported. Two Masses will be held on Christmas Eve, 5:00 pm at Immaculate Conception, Sumner & 7:00 pm at Holy Name, West Union; two Masses will be held on Christmas Day, 8:00 am at St. Peter in Clermont & 10:00 am at St. Francis of Assisi, Fayette.

D. Cluster Social Justice: Elaine Reicks reporting. All 4 parishes are sponsoring a Christmas Giving Tree. 12- \$25 tags were put on the St. Francis Giving Tree for material to make Fleece Blankets. Discussion of how to distribute the accumulated Poor & Needy Funds. Elaine presented a comprehensive list of different organizations in the area where the funds could possibly be donated. The council discussed the various options. Kurt Wood motioned to distribute funds as follows: \$1000 to Fayette County Food Shelf for food distribution not the new building; \$500 to Helping Services; \$500 to North Fayette Valley Community Coalition (NFVCC); \$500 to Northeast Iowa Community Action Partnership; \$500 to Upper

Iowa University “Dean’s Funds”; \$400 to the Sumner Ministerial Association; \$400 to Holy Name Church for Poor & Needy Distribution. Steve Knoploh seconded the motion, motion carried.

E. Strategic Planning: Kurt Wood reporting. The Cluster Survey was extended another week in order to give parishioners longer to get their surveys in to the Archdiocese. Once the surveys have been calculated, he will go to Dubuque to get the data results and report back to the Cluster Pastoral Council. Once this is done the Cluster Pastoral Council will determine how the data will be presented to parishioners.

F. Welcoming Brochure: (Discussed under Cluster Pastoral Council notes.)

VI. Old Business

A. SFA Kitchen Improvements: New faucets have been installed in the kitchen. Thanks to Sue Frey for handling this improvement.

VII. New Business:

A. Year-end Letter to Parishioners: (A follow up to the June appeal letter) Kurt Wood reported that a year-end letter will be going in the mail to all SFA parishioners updating them on the appeal letter that was sent out earlier in the year. Things are going better in parish finances.

B. Insurance Inspection Report – Maureen Johnson reporting. Rich Earls, the Archdiocesan insurance officer inspected the parish property in September. Changes that need to be made are: the sidewalk going from the R.E. building to the parking area needs to be repaired or taken out; the loose tile in the entryway of the Religious Education building needs to be replaced or covered. After discussion a motion was made by Rick Fink, seconded by Kari Yauk to allow Kurt Wood to work with a flooring contractor to obtain a bid for this work. Motion carried. The council asked secretary Cindy Jacob to send a letter to the tenants renting the garage asking for a certificate of insurance for personal property liability coverage.

C. Starmont Post Prom Request – A request was received asking for a donation (such a donation has been done in the past). Kari Yauk motioned to give a \$25 donation, Elaine Reicks seconded, motion carried.

VIII. Pastor’s Comment: Fr. Komboh did not attend the meeting.

IX. Closing Prayer: A “Hail Mary” was led by Kurt Wood.

The meeting adjourned at 9:15 pm.

Next meeting will take place Thursday, February 28th, 2019 at 7:00 pm.