

St. Martha Catholic Church Wedding Checklist

Wedding Planning

- _____ Make wedding fee down payment to the parish office when setting the wedding date
- _____ Contact Wedding Coordinator, Liz Himanga at 281-360-5707 within one week of the wedding date being set
- _____ Contact Wedding Music Coordinator, Olga Wong, at olga.wkh@gmail.com within one week of the wedding date being set
- _____ Make payment of wedding fee balance due to the parish office two months prior to the wedding date
- _____ Finalize the wedding program at least one month prior to the wedding
- _____ Bring three copies of the finalized wedding program to the parish office at least one month prior to the wedding
- _____ Obtain Marriage License and envelope

Wedding Rehearsal

- _____ Give Marriage License and envelope to Wedding Coordinator