

*St. Peter's Parish
2900 Sandy Spring Road
Olney, Maryland 20832*

Dear St. Peter's Volunteer,

We know that there are times when volunteers provide private transportation to and/or from parish-sponsored activities for program participants. Please be advised that, if an accident should occur during the transportation of participants to or from a parish-sponsored event, the primary insurance is the insurance of the vehicle at fault.

If it is determined a volunteer driving for a parish-sponsored event caused an accident, the insurance of the vehicle be driven by the volunteer would be responsible for paying up to the liability limit of the policy. Should the liability incurred exceed the coverage of the policy, the Archdiocese of Washington does provide supplemental insurance at no additional cost to the volunteer driver. The Archdiocesan supplemental insurance is available if:

- a) The accident occurs while the driver at fault is driving for a parish-sponsored event; and
- b) Only after the primary insurance is exhausted; and
- c) Only up the Archdiocesan policy limits.

Any remaining liability is the responsibility of the driver. Volunteer drivers are required to have a minimum liability coverage of \$100,000/\$300,000 on vehicles driven for parish-sponsored events.

Examples of parish-sponsored activities include, but are not limited to, coaches shuttling players to and/or from sporting events and chaperones transporting and group to an activity site off the parish property, such as Kings Dominion or retreats.

The Archdiocesan insurance will not supplement a primary insurance when an accident occurs during the transportation of participants to or from an established parish activity but not arranged for as part of the parish-sponsored event. For instance, parent-arranged carpools to or from Religious Education or St. Peter's School are not covered under the Archdiocesan supplemental insurance program.

Our purpose in clarifying this issue is for our information and for your protection. If, after thoughtful consideration, you choose to drive for a parish-sponsored activity, please complete the provided form and return it to your event coordinator, prior to the event. Your form will be kept on file for future events.

Sincerely,

Angela Busby
Director of Youth Ministry

St. Peter's Parish Volunteer Registration Form

Please print all information.

Name: _____

Address: _____

Phone: _____

Drivers License #: _____

State of Issuance: _____

List Restrictions if any: _____

Number of Years Driving: _____

Insurance Company: _____

Policy Number: _____

Liability Limits:
\$100,000/\$300,000 required _____

Car Year/Make/Model: _____

Tag Number: _____

Number of Seatbelts: _____

Please circle the appropriate numbers:

- 1) No vehicle listed above is a commercial vehicle.
- 2) I am the owner of the above-mentioned vehicle(s).
- 3) I am not the owner, but I am a recognized driver on the above-mentioned insurance policy.

Signature of Volunteer

Date