

HOLY TRINITY ROMAN CATHOLIC CHURCH PASTORAL COUNCIL MEETING MINUTES

April 26, 2018

1. Opening prayer. Fr George opened the meeting with a prayer at 7:05 pm.
2. Roll call; introduction of visitors.

Ministry(ies)	Name	Present/Excused/Absent
Pastoral Administrator	Fr George Kuforiji	P
Council Chair	Jeff Turner	P
Pastoral Secretary	Mike Hahn	P
Pastoral Council/Music	Marcia Ren	E
Pastoral Council/Altar Society	Geri Procetto	P
Pastoral Council/Hall Rental	Francis Stadelman	P
OTHERS:		
Spirituality	Not filled	
Youth Ministry	Mike Hennick Sr	P
DRE	Sharon Hennick	P
Cemetery/Altar Society	Kathy Phillips	P
Social Justice	Allison Hundley	P
Music/Liturgy/Altar Society	Kathleen Stadelman	P
Parishioner	Bill Phillips	P
Church Design	Frank Schweitzer	Introduced by Mike Hennick (Sr)

3. Roll call; Introduction of visitors. None. Mike Hennick Sr introduced Frank Schweitzer who showed the design of the proposed church renovation.
4. Approval of minutes. Francis Stadelman moved to approve the minutes as amended; approved unanimously.
5. Reports:

- A. St. John's. None to report
- B. Altar society: Kathleen reported: 10 May is the last day for bible study; 13 May is set up for rummage sale; 1 & 2 June is the Rummage sale;
- C. DRE/Community night dinner. Sharon reported:
At the last meeting in Saint Monica, it was found that all employees need to have "Safe Haven" training. Training can be done online from "Covenant Eyes". Those who have not (Bob O'Donnel (sp) from Port Orford, Susan and Kathleen, HTCC) need training as soon as possible. Training was supposed to be accomplished by 1 December 2017.
Cinco de Mayo celebration and appreciation dinner is Wednesday, 2 May 2018. Dinner is taken care of and one anonymous donor is providing the cake for the event.
On 5/6 May 2018 is the Crowning of the Blessed Mother. She will discuss with Elaine Caldwell and Alice Stadelman as they have done this in the past.
13 May 2018 is Mother's Day. June 3, 18 we honor one HS graduate – Oscar Munez. HS graduation is on 9 June 18. Final day of school is on 14 June.
Consider having a luncheon for the women of the parish when all is done. It is still not known when there will be a summer picnic. Sharon suggested to have a birthday recognition at the summer picnic as parishioners enjoy the birthday and anniversary celebrations. Sharon suggested to have the picnic later in the summer, perhaps in September as the parish does not have any children. Father George stated that a new family is moving in with three children. He stated Bella's son is moving in and there will be more coming.
Geri Procetto reminded to let Carol Hundley know so that she can update the birthday/anniversary roster. However, folks need to sign up. It was mentioned that the parish registration forms have all the information. Allison stated that the parish registration form does not give permission to release that information. It was suggested to have a waiver added to the form allowing new parishioners to give authority to release. Allison will look to see if the form can be changed.
Next subject was Easter Egg hunts which tend to be messy. It was mentioned that Elaine Caldwell handed out in the past little baskets. This idea seemed to be amenable to all.
Geri Procetto mentioned the last dinner in June could recognize the birthdays for July, August and September.
- D. Liturgy and Music. No report.

- E. Cemetery. Kathy reported: There were two burials, Claire Bennet and Daryl Blackwell (prior to our meeting). Bill Philip had to dig the grave (3 feet depth for cremains). He dug the grave in the middle of the three sites. The family – Laura Pier (sic) was advised there would not be any additional burials until a headstone was placed in accordance with the cemetery rules. Laura Pier lives in Roseburg. There will be a second collection for cemetery maintenance on Memorial Day weekend. Kathy stated that there need to be cemetery policy changes – no specifics were given.
- F. Parish and Family Life – Jeff Turner is still looking to put a resume in the bulletin for a volunteer. Kathy stated that given that Alice had resigned from the Spiritual Ministry there would be no one at this time to take care of the scheduling for the Thursday Adoration. The last Thursday Adoration will be on 31 May and then start back up middle September. Jeff Turner will address this issue after the cranberry festival. Extraordinary Minister of Communion training will be at Holy Trinity church at 6 pm, 10 May 18. Eucharistic Adoration needs to terminate at 3 p.m. so that all can make it.
- G. Maintenance. Francis Stadelman reported. The south end garage is completed. The top of the privacy fence is fixed and there is a new light on the end of the church. He has bids for the painting and pressure washing and to accomplish repairs on the rectory. One of the bids which seems reasonable is by Steve Fraser. Geri Procetto mentioned that he did her house and she attested he did a professional job. Geri Procetto made a motion to award the contract (\$7,085.00 with the parish supplying the paint). There was a second to award the contract; approved unanimously. There was a question regarding the church bell. Jeff Turner stated that he is still working on it, he however did not want to disturb the neighbors. It was mentioned that the sound of the bells is liked by the affected. Francis Stadelman stated that he received two bids for the parking lots which should be accomplished between July and September (the lowest bid was about \$9,000.00). Father George expressed that he would prefer to wait for the completion of the redesign of the church lest we pay twice for the repair. He did not feel the parking lot was not in that bad of a condition. There was a disagreement and Francis Stadelman wanted to be on record that he felt strongly that the need for repairs should not be delayed. Kathy Philip expressed a concern on the state of the striping, especially the handicapped parking.

The Chair decided to table the discussion until the meeting in May. Father George will, by then could discuss the renovation of the church with the Archbishop.

- H. Social Justice. Allison state that she handed out one food certificate and a voucher for a motel room. The later had a car break down which necessitated new brakes.
- I. Finance Council. Nothing to report as there was no meeting.
- J. Hall Rental. Francis Stadelman: Will have a new form. Nothing else to report

6. Old Business:

- a. Church remodel progress report. Mike Hennick introduced the church Frank Schweitzer who accomplished drawings/specifications for the redesign of the church on a voluntary basis. Mike Hennick stated that the architect wanted \$58,000.00 which would have taken a considerable percentage of the moneys collected to date. What is known that the archdiocese wants an architect in the process. Mike Hennick has an engineer who will be able to certify the design. Frank Schweitzer as already mentioned is donating his time – his main profession is to design houses. It was determined that the council needs a cost estimate prior to raising funds. The archbishop, according to Fr George, already approved the parish to build a new church – we just need to get permission to proceed without the input of an architect. Sharon mentioned that the archbishop may have us go through committee. Geri Procetto reminded that we need to get the city's permission, we may need an additional permit.
- b. Parish and Family Life Ministry organizer. Jeff Turner is waiting to schedule a game night until after the rummage sale in June.
- c. Update on any open maintenance issues. See 5 G above.
- d. Seek a volunteer to write the Safety Grant from the Arch Diocese. Chair stated that he will seek via the bulletin a parishioner who has experience writing grants.
 - i Follow up on Council operation and guideline discussions. Francis Stadelman asked if anyone looked through the archdiocese policy guideline. He noted that the parish council

with the assistance of the pastor is supposed to do a budget. ---
Will be revisited at May meeting. Expect to get an up to date
report from the finance council. In the past the finance council
has done the budget. Robert Merriam, CPA, maintains the
books.

Father George reminded everyone that there would be an
Extraordinary Ministers of Holy Communion training on 10 May
at 6 pm at Holy Trinity.

7. New Business.

- a. Evangelization ideas for community Catholics not coming to church.
Fr. George made everyone aware that on 22 May, there will be a vicariate
meeting at Holy Redeemer – hopes that everyone can attend.
One of the concern is the evangelization or lack thereof within our
communities.
Sharon mentioned that she hears people say, I watch church at home. Fr.
George stated that it is a blessing for the homebound but those who are
able should go to church.
A recommendation was made to send invitations.
Kathy stated that parishioners asked about a parish directory. It was
recognized that photography studios do not want to get involved with small
parishes. Jeff Turner will ask his wife if she is willing to take pictures. Geri
Procetto offered to help.
Per Kathy Philip: May 10 is the last day for bible study;
- b. Next meeting: 31 May 18, 7 pm at Jeff and Lisa's residence. A potluck
will precede the meeting.
- c. Closing prayer. Fr George gave the closing prayer at 8:30 p.m.

Respectfully submitted,

Mike Hahn, Secretary